Creating a SIMPLE Works Cited Page
Super Smash Essay

1. Place your cursor at the END of your essay.

2. Click "Enter" until your cursor is at the TOP of a new page.

    a. Begin a Works Cited page on a separate page at the end of your research paper.

    b. It should have the same 1-inch margins, page number header as the rest of your paper.

3. Write the following words: Works Cited

    a. DO NOT FORMAT IT IN ANY WAY!

        i. DO NOT *italicize,* bold, underline, increase the font size, CHANGE THE FONT,

        or put it in "quotation marks".

4. Center the words Works Cited at the top of the page.

5. Make sure that your paper is Double Spaced. *Your paper should already be Double-Spaced!

    a. Citations should be double-spaced.

    b. DO NOT click "Enter" twice or skip spaces between entries though.

6. Click Enter after the words "Works Cited" and move your cursor to the left-hand-side of your document.

7. Number your Sources

    a. Click on the "Numbered List" icon.

Now you're ready to turn your Research Sources into Citations!

8. Open the following website: www.CitationMachine.net/mla

    a. This awesome site will make Citations for you! YEA! – Little to no effort!

9. Select the tab labeled "Website" (or whatever type of source you are using)

10. Select which type of Entry "Mode": either Auto-fill Mode **OR** Manual Entry Mode

    a. **Manual Entry Mode:** Examine each source closely and find as much information as possible and fill it in.

        i. You may or may not be able to find everything. Do the best you can.

    b. **Auto-fill Mode:** Copy and past the URL into the bar and click "Search Websites"

        i. Verify that you have the CORRECT source before using this feature.

11. For every entry, you **MUST** determine the Medium of Publication.

    a. Most entries will be listed as Print or Web. However, they may also include Film, CD-ROM, or DVD.

    b. If you need help completing the information for you Film/Television sources remember to use www.imdb.com (Internet Movie Database) to assist you.

Are you ready to finalize your Works Cited page?

12. Make sure all of your sources are in Alphabetical Order.

    a. Highlight the entire individual source.

    b. Drag and drop each source until it's in the correct Alphabetical order.

13. Have you cited your Sources in your essay?

    a. Make sure all of your information includes an in-text citation and that these citations match the order of your Works Cited page.

        For Example:

        "Albus Percival Wulfric Brian Dumbledore is the longest living person to be in possession of the Elder Wand, believed to be one of the famed 'Deathly Hallows' and the most powerful wand of all time (Source 1)."

    b. <u>Remember to write your research examples in the following order:</u>

        i. **<u>Information/Quotation + Citation + Punctuation</u>**